



REGENT'S AMERICAN
COLLEGE LONDON

In Association with
Webster University

Regent's American College London

Faculty of Humanities, Arts and Social Sciences
Regent's College



Application Guide Summer 2012



Dear Student,

Congratulations on choosing Regent's College London for your study abroad experience.

In order to confirm your place on the programme, you will be required to complete the documentation detailed in this guide for your school to send to inbound@regents.ac.uk by the following deadline:

30th March 2012

This guide has been created to help you to complete your application to study abroad at Regent's College and will provide you with instructions and information including details about choosing courses, visas and the academic calendar. It will also explain what happens to your application once it has been received by the International Partnerships Office.

In order to allow sufficient time for your application to be processed and housing to be allocated, it is essential that your application reaches us by the deadline specified above.

If you have any questions regarding your application, please do not hesitate to contact your Study Abroad Office, or inbound@regents.ac.uk.

We look forward to welcoming you to Regent's College London!

Kind regards,

The International Partnerships Office

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Application Procedure & Deadlines

In order to confirm your place on the programme, your school needs to send the following documentation electronically to inbound@regents.ac.uk **no later** than the deadline indicated.

The application for Non-EU/EEA Nationals and EU Citizens differs slightly so it is important you follow the correct process.

PLEASE NOTE: All application forms must be submitted electronically. The IPO will NOT accept applications by post.

NON-EU/EEA NATIONAL STUDENTS

Deadline: 30th March 2012



- A clear JPEG photo
- Registration Form

EU STUDENTS

Deadline: 30th March 2012



- A copy of your passport/ National Identity Card (where your personal details and photo appear)
- A clear JPEG photo
- Registration Form

Please refer to the following information for instructions on how to complete your application documents.

APPLICATION INSTRUCTIONS

REGISTRATION FORM

The Registration form is a 3 page document requesting your personal details. It can be downloaded and saved from: http://www.bacl.ac.uk/study_abroad/how_to_apply_for_study_abroad.aspx

You will also be asked to indicate on this form whether you require a visa and the type of visa you wish to apply for. Visa information can be found on pages 22 & 23 of this guide.

JPEG PHOTO

As part of your application you need to submit a clear JPEG photograph via email to inbound@regents.ac.uk. This photo will be used to produce your Regent's College Identity Card.

Please refer to the guidelines below of the type of photograph we require.

Examples of bad photographs

				
Poor quality / low resolution	Portrait photograph	Too Small	Facing Away	Faded

Example of good photograph



- Clear photo
- Facing camera
- High resolution (quality)
- Good size

File Name: Jane Smith.JPEG

File Type: JPEG

Size: 70 KB

Course information for Summer 2012

Below you will find course descriptions for all the classes that Regent's American College London will be running in the upcoming semester. Each class is worth 3 credits, and students must take a minimum of 1 class and a maximum of 2 classes.

Humanities

ARHS 2350 - Introductory Topics: Art in London – Photography & New Media

Tutor: Deborah Schultz

Introduces basic themes and topics in art history and criticism. Students will examine the range of work currently being produced in London and visit the hottest galleries in town to see where and how contemporary art is being shown. This course will explore the more established museums in the city as well as lesser known institutions. The programme will be structured by a framework of classes in the college around visits to galleries and museums. May be repeated for credit if content differs.

ENGL 2030 – Major British Writers II

Tutor: Catherine Himmelwright

Studies significant works of British literature from 1660 to 1901, with emphasis on continuity of English literature and its relation to its historical moment. Required of majors. Offered for 16 weeks only. ENGL majors who have not been taught techniques of close reading and analysis of literature, especially poetry, should take ENGL 1030 before registering for this course.

ENGL 2110 – Perspectives: Dickens' London

Tutor: Christopher Kierstead

Examines a society, social problem, or social institutions from the differing viewpoints of those in and out of power. May be repeated for credit if content differs.

ENGL 2250 - Literary London: The London Spy: Novels and Espionage

Tutor: George Yeats

Explores the works of writers who lived in or wrote about London. Among the authors who may be discussed are Chaucer, Samuel Pepys, James Boswell, Virginia Woolf, Charles Dickens, and Iris Murdoch. Visits to relevant museum and historical sites are organized when appropriate. Offered at London campus only.

HIST 2280: History of England: Sport & Society

Tutor: Nick Holder

Overview of the political, social, and cultural history of England from the medieval period to the present. Specific period covered varies from semester to semester (e.g., the medieval period, the Tudor-Stuart era, modern England). Prerequisite: sophomore standing or permission of the instructor. May be repeated for credit if content differs.

HIST 2600 – The Craft of History

Tutor: Tom Villis/Nick Holder

Introduces students to the methods of historical research and the nature of historical thinking. It is the aim of the course to help students: analyze and interpret books, articles, and primary sources; write substantive, organized, well-documented essays and papers; and become familiar with the most important library resources and search techniques in history and the social sciences.

PHIL 2320 – Contemporary Moral Problems

Tutor – Lisa McNulty

Examines the opposing positions typically taken in discussions of contemporary moral problems, such as euthanasia, the death penalty, pornography, animal rights, and world hunger. The focus is on developing and critically analyzing reasons used to support a moral position.

International Relations and Social Sciences

HRTS 3080 – Advanced Topics in Human Rights: Refugees

Tutor: Mereille Hebing

Upper level study of influential text(s) or topic(s) in a special area of International Human Rights. May be repeated for credit if content differs.

INTL 2630 – New States in World Politics

Tutor: Neven Andjelic

Introduces the political process in the non-Western world and a survey of different methodological approaches to the study of non-Western systems. Emphasizes analysis of foreign policies and the role of new states in world politics.

POLT 2050 – Politics in the Film and Fiction

Tutor: Amanda Rosen

Examines various issues and processes in American politics, with the subject matter varying from semester to semester. May be repeated once for credit if content differs.

POLT 2250 – Politics in the Industrialised World: Cities

Tutor: Mereille Hebing

Examines the politics of those countries customarily considered part of the affluent north. Topics may include evolution of political party systems, the evolution of communist systems, environmental and peace movements, economic integration of countries, planning and market mechanisms, trade policies, ethnic conflicts, governmental influence in collective bargaining systems, the welfare state, and tax revolts. May be repeated for credit if content differs.

PSYC 2000 - Issues in Psychology: Buy Me Happy

Tutor: Felix De Beaumont

Introductory level course designed to provide a brief, intensive overview of specific areas of contemporary psychology. Uses a number of approaches to provide students with a chance to explore how psychological principles are applied to a specific topic or area of interest. Topics vary each semester. May be repeated for credit if content differs.

Media Communications

FLST 3160 - Topics in Film Studies

Tutor: TBC

Deals with topics related to film theory and criticism. Classes may focus on genre, individual artists, specific eras, studios, historical eras, and film in other cultures.

PBRL 2100 – Fundamentals of Strategic Communications and Public Relations

Tutor: Annette Norton

Students learn strategic and tactical communications skills necessary for the practice of corporate communications and public relations in business, organizational, and non-profit settings. Topics covered include the history and theory of public relations, strategic communications processes, stakeholder analysis and issues management, and communications tactics such as media relations, publications, community relations, consumer relations, employee communications, and online Internet communications.

SPCM 1040 – Public Speaking

Tutor: Leslie Viney

Students learn the organization, development, and delivery of a variety of formal public speeches. The course includes public speeches and a variety of other speaking exercises to help students adapt to audiences and contexts, solve delivery problems and build confidence. Activities also help the student to develop realistic evaluations of various speaking occasions.

THEA 3040/71 - Topics in Theatre: London Theatre**Tutor: Andy Grenhalgh**

London is the capital of world theatre, and this course seeks to explore its diversity of performance styles. Students analyze plays seen in the theatre, exploring the various ways in which alternative conventions in modern theatre influence performance. There are also field trips including a backstage tour of the National Theatre and a wide variety of performance spaces will be visited, including pub theatres, West End theatres, workshop spaces and fringe venues.

Business, Management and Economics

BUSN 3100 – Topic in Business: Global Resource Conflicts**Tutor: Michael Talalay**

Analyzes current and significant issues in business. The course focuses on existing theories and practices, with emphasis given to energizing topics, problems, and possible solutions. Case studies are utilized in discussing each issue. May be repeated for credit if content differs.

MNGT 3100/71 – Issues in Management: You Can Beat Richard Branson**Tutor: Geoff Paul**

Analyzes current management issues in terms of historical background, present status, and possible solutions. Utilizes case studies in discussing each issue.

MNGT 3100 – Issues in Management:**Tutor: Maria Charalambous**

Analyzes current management issues in terms of historical background, present status, and possible solutions. Utilizes case studies in discussing each issue.

Important Visa Information for Non-EU/EEA Nationals

In recent years the UK government has made major changes to its immigration rules and visa systems for international students and on 31st March 2009 the new "Points Based System" was introduced. This information has been produced to help give students a greater understanding of these changes and Regent's College's response to these changes.



Please note: Regent's College can only inform you of the changes and we are not legally in a position to give any immigration advice on applying for visas. If you need further information please direct your enquiries to the [UKBA website](#).

Visa Routes

For **non-EU/EEA Nationals** there are now two visa routes depending on the length of stay and the student's desire to work during their stay.

1. Student Visitor Route
2. Tier 4 (General) Student Route

1. Student Visitor Route

The student visitor route is aimed at students who wish to undertake a short-term course of study of up to six months in the United Kingdom and who do not require the full student visa entitlements.

It is important to note that Student Visitor Visas will only give students permission to enter the UK for a maximum of six months and they will not be able to extend their stay in the UK. As a Student Visitor, they will not be allowed to do any work (paid or unpaid). Also, it will not be possible for them to change from 'Student Visitor' to 'Tier 4 (General) Student' from within the UK.

- **Visa National Students** - will need to apply in advance for their Student Visitor Visas before entering the UK. Students can find a list of visa national countries from the following website:
www.ukvisas.gov.uk/en/doineedvisa/visadatvnationals
- **Non Visa Nationals** - Are subject to the non visa national rules listed at this link
<http://www.ukvisas.gov.uk/en/howtoapply/ifs/studentvisitorinfo>

2. Tier 4 (General) Student

CHANGES TO TIER 4 FOR SUMMER 2012

- Students on Tier 4 visas can not work (paid or unpaid) nor participate in any internships while sponsored by Regent's College.
- All non-native English speakers applying for a Tier 4 visa must meet the English language requirements and provide documentary evidence to Regent's College on application

Under the UKBA sponsorship management system students will **no longer** be issued a visa letter in support of their student visa application. Instead, Regent's College will be assigning a **CAS (Confirmation of Acceptance for Studies)**. The CAS is a unique reference number that students will use to apply for permission to study in the UK as a Tier 4 (General) student. Students will automatically be assigned a CAS reference number by Regent's College when the following two criteria have been met:

- The student has been nominated by the home institution
- The student has submitted all application material to the International Partnerships Office

Students will be personally notified by Regent's College once their CAS has been assigned, and will be given the number to use as part of their visa application.

Students who apply for a Tier 4 (General) student visa **must** do so using a CAS. All paper visa letters are no longer valid. A CAS will be valid for six months from the date assigned. If a student does not use it within this period to apply for the Tier 4 (General) student visa, it will automatically become invalid.

Students may still choose to apply under the Tier 4 (General) Student for a course that is less than six months if they would like to be entitled to the full student visa entitlements and have the option to work.

IMPORTANT

Please note that this information is correct at the time of publication and are guidelines only. Regent's College cannot offer any advice on the application of visas.

If you need further information please direct your enquiries to the [UKBA website](#).

Accommodation



Regent's College provides assistance with both on-campus and off-campus accommodation. Full details of the types of accommodation offered can be found on our website: <http://www.regents.ac.uk/accommodation.aspx>

On-Campus Accommodation

If you intend to apply for on-campus accommodation places are offered on a first come, first served basis, so it is important to submit your application as soon as possible to be prioritised for a place. Please also indicate if you have a preferred roommate (this must be mutually agreed) and whether you have any other specific requirements.

- There are single, twins or triple rooms
- The residence halls have wireless internet access
- All rooms are non smoking
- 8 rooms have wheelchair access and are located on a corridor which has a fully wheelchair accessible bathroom, with shower, washbasin and toilet
- All rooms are furnished with beds (often bunked), desks, wardrobes, lamps and chairs. Linen (duvet, sheet, pillow) is provided but you should bring your own towel

Please note: Unfortunately we are unable to confirm who your roommate is until you arrive.

Meal Plan

The meal plan is a debit system: you will have paid (with your housing fees) a certain amount for food. That amount is held by us and accessed by you using a smart card. Whenever you buy something in the refectory the value is deducted from the card. When you have used up all the money the plan is over. You can go as fast or as slowly as you like. We issue it in instalments so we can warn you if you are going much too fast but it is up to you to budget and make sure it lasts you the semester. You do NOT get a refund on any unused meal plan.

Note that cash can be used in the refectory in the event that you do run out or that you live off campus.

The refectory is open for the three main meals, Monday to Friday, and all day for coffee, snacks etc. On the weekend it is opened for a limited service.



Academic Calendar

Please find below the provisional academic calendar for the Summer 2012 semester. You will be given a full academic calendar specific to your programme at Regent's College during induction week.

Undergraduate Academic Calendar Summer Semester 2012



REGENT'S AMERICAN COLLEGE LONDON

RACL SEMESTER DATES 2011-12

SUMMER 2012

Arrival: Saturday 19th May 2012

Orientation: Sunday 20th May 2012

Classes Start: Monday 21st May 2012

Add/drop finishes: Friday 25th May 2012 (2:00pm)

Withdrawal deadline: Friday 15th June 2012

Final Examination period: Monday 25th June – Friday 29th June 2012

Final on-campus check-out day: Saturday 30th June 2012



After Submitting Your Application

Confirmation of Acceptance

Once the International Partnerships Office has received your **complete** application pack, you will receive a welcome pack. This will be sent to your home institution for them to distribute. This will contain;

- Confirmation of your Course Programme (in some cases you might have been given one of your alternative courses if a first choice course has been closed or withdrawn - your detailed timetable will be available to you upon your arrival at the College)
- A letter from Student Services confirming your housing allocation and explaining arrival procedures
- A letter addressed to the Immigration Office (keep this with your passport and show it to Passport Control on arrival in London - if so requested)
- An Academic Calendar
- A Pre-Arrival Handbook

Students Applying for Tier 4 Student Visa

Once we have received your completed application, your details will be submitted by Regent's College to the UK Border Agency (UKBA). You will then be issued a CAS which will be sent to you via email. You will require this CAS number in order to complete your visa application.

Students Applying for a Student Visitor Visa

Once we have received your completed application, you will be sent a hard copy of your acceptance letter and the welcome pack. Your acceptance letter be used to apply for a Student Visa – if required. Please see the UKBA website for further instructions. This information will then be sent to your home institution to distribute.

Please note, Regent's College cannot offer any advice on the application of visas. If you need further information please direct your enquires to the [UKBA website](#).

Online Enrolment

Four weeks prior to arriving at Regent's College, you will need to enrol online. You will receive an email containing your user name and password as well instructions about how to log onto the system.

It is important that you enrol online before arriving at Regent's College otherwise you will not be able to access your schedule on arrival, or complete your registration for courses and exams.

Induction



The International Partnerships Office organises an induction for all Incoming Study Abroad Students, which takes place before classes commence. The Induction period timetable will be sent to you prior to your arrival (approximately 2-4 weeks before arrival)

The Induction period aims at providing the Incoming Study Abroad Students with an introduction to Regent's College and our Support Services.

Activities & Presentations during Induction Period

The list of events below is an indication of the schedule of events taking place during the Induction period:

- Students' Registration and distribution of Information Pack
- Tour of campus
- Welcome talks by IPO staff
- Introduction to Student Services: the office provides help with anything from accommodation and health care to sport and entertainment
- Introduction to Regent's College Library: an extensive collection of books and daily International papers
- IT centre induction: provides information on our computing facilities
- London Survival Guide Presentation
- Scavenger Hunt



Application Checklist

In order to confirm your place on the programme, your school will need to send the following documentation electronically to inbound@regents.ac.uk **no later** than the deadline indicated

NON-EU/EEA NATIONAL STUDENTS

Deadline: 30th March 2012



- A clear JPEG photo
- Registration Form

EU STUDENTS

Deadline: 30th March 2012



- A copy of your passport/ National Identity Card (where your personal details and photo appear)
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